

Risk Assessment for: Get Out and Vote			
Start date	25/06/2025	End date	25/06/2028
Contact	Simon Woolley		
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Location	St Helen's Church 1820s		
Description	Children and their teachers go to the church in the 1820s part of the site for the Get Out and Vote Activity, they listened to speeches given by Beamish staff and then vote by coming to the front. The activity lasts about an hour		

Building Fire From Register: 'Learning Risk Register'

Hazard:	Building Fire			
	Rating Before Control Measures:		Rating After Control Measures:	
	15		5	
	Risk Level	5 = Loss of life / Illness with potential to cause death or multiple disabilities	Risk Level	5 = Loss of life / Illness with potential to cause death or multiple disabilities
	Likelihood	3 - May or may not happen	Likelihood	1 - Almost certain never to happen
Description	Fire in building.			
Who is harmed and how	Children, supervising staff and museum staff get burns and smoke inhalation			
Current Controls (Building Fire)	Fire exits kept clear at all times. In the event of fire Museum staff to evacuate building to muster area.			
Additional Controls (Building Fire)	Children to be directed to place bag's/coats so as not to present trip hazards in the event that they must evacuate.			

Coal fire From Register: 'Learning Risk Register'

Hazard:	Coal fire			
	Rating Before Control Measures:		Rating After Control Measures:	
	10		5	
	Risk Level	5 = Loss of life / Illness with potential to cause death or multiple disabilities	Risk Level	5 = Loss of life / Illness with potential to cause death or multiple disabilities
	Likelihood	2 - Unlikely to happen	Likelihood	1 - Almost certain never to happen
Description	Burns from fire and equipment next to fire. Smoke inhalation. Asthma attack from inhaling smoke and dust.			
Who is harmed and how	Staff and children			
Current Controls (Coal fire)	Guards to be kept on fire and group will be warned not to stand too close to it. Fire tools to be kept safely away from the children. Fires not lit where children will be very close to it during activity. Fire exits to be kept clear. Evacuation procedure adhered to. Candles and matches kept out of reach of children. Ventilation of room if it becomes smoky or go outside. Only staff do toasting. Radiators kept out of the way of the children.			
Additional Controls (Coal fire)				

Slip or Trip Hazard From Register: 'Learning Risk Register'

Hazard:	Slip or Trip Hazard
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	Rating Before Control Measures: 9		Rating After Control Measures: 6	
	Risk Level	3 = Major Injury (broken bone) / Illness requiring urgent medical treatment, >3 days lost work time or chronic illness	Risk Level	3 = Major Injury (broken bone) / Illness requiring urgent medical treatment, >3 days lost work time or chronic illness
	Likelihood	3 - May or may not happen	Likelihood	2 - Unlikely to happen
Description	In interior buildings during activities for school groups. Children fall in dim lighting, over dark furniture, when climbing, over wobbly furniture, on stairs and over other hazards.			
Who is harmed and how	Staff and children			
Current Controls (Slip or Trip Hazard)	Effective briefing and instructions given, emphasising potential risks. Pre organise furniture, rugs and equipment to minimise risks. Monitor. Children are told not to climb on anything. Staff ensure furniture is secure. Monitor children when using the stairs.			
Additional Controls (Slip or Trip Hazard)	Staff to stay vigilant and monitor that visitors or objects aren't unnecessarily blocking/hampering pathways, routes and entrances/exits. If children are based in one space for an activity then they should be informed where they can place their bags and possessions without causing a hazard.			

Mismanaging children during activities From Register: 'Learning Risk Register'

Hazard:	Mismanaging children during activities			
	Rating Before Control Measures: 6		Rating After Control Measures: 2	
	Risk Level	2 = Requiring medical attention (burn, deep cut) / Illness requiring medical treatment or 1-3 days lost work time	Risk Level	2 = Requiring medical attention (burn, deep cut) / Illness requiring medical treatment or 1-3 days lost work time
	Likelihood	3 - May or may not happen	Likelihood	1 - Almost certain never to happen
Description	Children pushing one another after no and/or poor instructions given			
Who is harmed and how	Children bumps and bruises			
Current Controls (Mismanaging children during activities)	Beamish Staff manage children effectively giving clear and concise instructions at all times			
Additional Controls (Mismanaging children during activities)	Children made to line up, take it in turns, go in lines, maintain a calm atmosphere, ensure all children can hear instructions given, ask supervising teachers to help.			

Emotional Upset From Register: 'Learning Risk Register'

Hazard:	Emotional Upset			
	Rating Before Control Measures: 4		Rating After Control Measures: 1	
	Risk Level	1 = Minor injury (Slight cut, scrape, bruise) / Short term illness or discomfort	Risk Level	1 = Minor injury (Slight cut, scrape, bruise) / Short term illness or discomfort
	Likelihood	4 - Likely to happen	Likelihood	1 - Almost certain never to happen
Description	Children get emotionally affected by the experience offered.			
Who is harmed and how	Children - emotionally affected by experience.			
Current Controls (Emotional Upset)	Museum staff are careful to explain at the beginning of any session what will be involved and how the children might be affected. They will need to explain how they are pretending to be the characters from the past.			
Additional Controls (Emotional Upset)	Museum staff will need to move from 3rd person delivery to 1st person delivery through the introduction and not be in 1st person delivery from the offset. accompanying staff will be encouraged to monitor their individual children as the session progresses.			

Safeguarding From Register: 'Learning Risk Register'

Hazard:	Safeguarding			
	Rating Before Control Measures:		Rating After Control Measures:	
	6		3	
	Risk Level	3 = Major Injury (broken bone) / Illness requiring urgent medical treatment, >3 days lost work time or chronic illness	Risk Level	3 = Major Injury (broken bone) / Illness requiring urgent medical treatment, >3 days lost work time or chronic illness
Likelihood	2 - Unlikely to happen	Likelihood	1 - Almost certain never to happen	
Description	Inappropriate conduct between children and other visitors or children and staff			
Who is harmed and how	Children being exposed to inappropriate behaviour by other visitors or staff			
Current Controls (Safeguarding)	Students to stay in Specific Area such as Town or Pit Village, to keep in their groups and not split up. Accompanying staff to supervise groups as closely as possible so they can step in if required. Leading staff member to be DBS checked.			
Additional Controls (Safeguarding)	Additional support from schools with younger children - 1 adult with each group. Children to be grouped according to the numbers of supporting adults available. Discussion with lead teacher before the groups are sent off. Training delivered to all Beamish Staff concerning safeguarding.			

