

Risk Assessment for: Evacuees			
<b>Start date</b>	25/08/2023	<b>End date</b>	25/08/2026
<b>Contact</b>	Simon Woolley		
<b>Phone</b>	01913704011		
<b>Location</b>	Home Farm		
<b>Description</b>	Children Evacuee activity at Home Farm		

Coal fire				From Register: 'Learning Risk Register'				
<b>Hazard:</b>	Coal fire							
	<b>Rating Before Control Measures:</b>			10	<b>Rating After Control Measures:</b>			5
	<b>Risk Level</b>	5 = Severe - Multiple Fatalities		<b>Risk Level</b>	5 = Severe - Multiple Fatalities			
	<b>Likelihood</b>	2 - Unlikely		<b>Likelihood</b>	1 - Very Unlikely			
<b>Description</b>	Burns from fire and equipment next to fire. Smoke inhalation. Asthma attack from inhaling smoke and dust.							
<b>Who is harmed and how</b>	Staff and children							
<b>Current Controls</b> (Coal fire)	Guards to be kept on fire and group will be warned not to stand too close to it. Fire tools to be kept safely away from the children. Fires not lit where children will be very close to it during activity. Fire exits to be kept clear. Evacuation procedure adhered to. Candles and matches kept out of reach of children. Ventilation of room if it becomes smoky or goes outside. Only staff do toasting. Radiators kept out of the way of the children.							
<b>Additional Controls</b> (Coal fire)								

Arts and Crafts				From Register: '1950s Risk Register'				
<b>Hazard:</b>	Arts and Crafts							
	<b>Rating Before Control Measures:</b>			6	<b>Rating After Control Measures:</b>			4
	<b>Risk Level</b>	2 = Medium - Temporary Disability or Illness		<b>Risk Level</b>	2 = Medium - Temporary Disability or Illness			
	<b>Likelihood</b>	3 - Possible		<b>Likelihood</b>	2 - Unlikely			
<b>Description</b>	Use of scissors							
<b>Who is harmed and how</b>	Museum staff, volunteers, and participants Cuts from scissors							
<b>Current Controls</b> (Arts and Crafts)	Safety scissors used where appropriate. Participants warned to be careful with scissors. Participants will be capable of using scissors correctly, and will be supervised by their parent or guardian at all times. First aid will be available directly or via radio.							
<b>Additional Controls</b> (Arts and Crafts)								

Handling objects				From Register: 'Learning Risk Register'				
<b>Hazard:</b>	Handling objects							
	<b>Rating Before Control Measures:</b>			8	<b>Rating After Control Measures:</b>			4
	<b>Risk Level</b>	2 = Medium - Temporary Disability or Illness		<b>Risk Level</b>	2 = Medium - Temporary Disability or Illness			
	<b>Likelihood</b>	4 - Likely		<b>Likelihood</b>	2 - Unlikely			

## Risk Assessment for: "Evacuees "

This document was created in MY Compliance Management on 25/08/2023 13:15:21

<b>Description</b>	Staff and Children handling artefacts during the activity.
<b>Who is harmed and how</b>	Staff and children, from splinters, dropping heavy objects, cuts, crushed fingers, bruising.
<b>Current Controls</b> (Handling objects)	Children to be effectively briefed and instructions given emphasising potential risks. Staff to monitor condition of artefacts and remove is hazardous. Heavy object kept on the tables and supervised by adults. Use of Mangle, carpet beater, grater especially to be supervised. Ensure children at a safe distance when using carpet beater. Only adults open and close piano lids and other lids that could suddenly drop. Only staff do toasting.
<b>Additional Controls</b> (Handling objects)	

### Vehicle Movements From Register: 'Rural Life Risk Register'

<b>Hazard:</b>	Vehicle Movements			
	<b>Rating Before Control Measures:</b>		<b>Rating After Control Measures:</b>	
	<b>16</b>		<b>4</b>	
	<b>Risk Level</b>	4 = Very high - Fatality, multiple serious injuries	<b>Risk Level</b>	4 = Very high - Fatality, multiple serious injuries
	<b>Likelihood</b>	4 - Likely	<b>Likelihood</b>	1 - Very Unlikely

<b>Description</b>	Danger of not realizing the road leading through the Home Farm is external.
<b>Who is harmed and how</b>	Visitors, Staff and Volunteers. Wide variety of injuries from minor to fatal.
<b>Current Controls</b> (Vehicle Movements)	Staff member on the Farm crossing to advise every visitor about the traffic. Small children sometimes have to be physically stopped from running into the road.
<b>Additional Controls</b> (Vehicle Movements)	On very busy periods, there is two people on the crossing, one on each side of the road.

### Weather From Register: 'Learning Risk Register'

<b>Hazard:</b>	Weather			
	<b>Rating Before Control Measures:</b>		<b>Rating After Control Measures:</b>	
	<b>9</b>		<b>3</b>	
	<b>Risk Level</b>	3 = High - Permanent Disability or Major Injury	<b>Risk Level</b>	3 = High - Permanent Disability or Major Injury
	<b>Likelihood</b>	3 - Possible	<b>Likelihood</b>	1 - Very Unlikely

<b>Description</b>	Adverse weather conditions during the running of the activity
<b>Who is harmed and how</b>	Children, school staff, visitors and Museum staff falling on ice or snow, exposed to extreme cold.
<b>Current Controls</b> (Weather)	Staff to monitor conditions and adapt delivery accordingly. Staff to grit and clear pavements if necessary.
<b>Additional Controls</b> (Weather)	staff to follow evacuation procedure if directed. Suitable shoes and clothing to be worn by students. Fires lit and heating on as appropriate.

### Slip or Trip Hazard From Register: 'Learning Risk Register'

<b>Hazard:</b>	Slip or Trip Hazard			
	<b>Rating Before Control Measures:</b>		<b>Rating After Control Measures:</b>	
	<b>9</b>		<b>6</b>	
	<b>Risk Level</b>	3 = High - Permanent Disability	<b>Risk Level</b>	3 = High - Permanent Disability



	or Major Injury		or Major Injury
<b>Likelihood</b>	3 - Possible	<b>Likelihood</b>	2 - Unlikely

<b>Description</b>	In interior buildings during activities for school groups. Children fall in dim lighting, over dark furniture, when climbing, over wobbly furniture, on stairs and over other hazards.
<b>Who is harmed and how</b>	Staff and children
<b>Current Controls</b> (Slip or Trip Hazard)	Effective briefing and instructions given, emphasising potential risks. Pre organise furniture, rugs and equipment to minimise risks. Monitor. Children are told not to climb on anything. Staff ensure furniture is secure. Monitor children when using the stairs.
<b>Additional Controls</b> (Slip or Trip Hazard)	

**Moving Rail Vehicles** From Register: 'Learning Risk Register'

<b>Hazard:</b>	Moving Rail Vehicles
----------------	----------------------



<b>Rating Before Control Measures:</b>	<b>10</b>	<b>Rating After Control Measures:</b>	<b>5</b>
<b>Risk Level</b>	5 = Severe - Multiple Fatalities	<b>Risk Level</b>	5 = Severe - Multiple Fatalities
<b>Likelihood</b>	2 - Unlikely	<b>Likelihood</b>	1 - Very Unlikely

<b>Description</b>	Visitors hit my moving vehicles
<b>Who is harmed and how</b>	Children and staff taking part on the activity hit by moving vehicle
<b>Current Controls</b> (Moving Rail Vehicles )	Museum staff in charge of vehicles to be trained accordingly.
<b>Additional Controls</b> (Moving Rail Vehicles )	Museum presenter of activity to brief groups about the possibility of vehicles passing through the area where they will be before they leave the introduction session of the activity. Students supervised by school staff at all times.

**Food contamination** From Register: 'Learning Risk Register'

<b>Hazard:</b>	Food contamination
----------------	--------------------



<b>Rating Before Control Measures:</b>	<b>12</b>	<b>Rating After Control Measures:</b>	<b>4</b>
<b>Risk Level</b>	3 = High - Permanent Disability or Major Injury	<b>Risk Level</b>	2 = Medium - Temporary Disability or Illness
<b>Likelihood</b>	4 - Likely	<b>Likelihood</b>	2 - Unlikely

<b>Description</b>	Food which is eaten or made during the activity is contaminated with harmful bacteria due to poor hygiene and/or incorrect storage procedure.
<b>Who is harmed and how</b>	Staff, volunteers & participants: Causing low to high levels of food poisoning
<b>Current Controls</b> (Food contamination)	Activity deliverer to complete Food Safety & Hygiene Course Level 2 and adhere to all food safety procedures. Cleaning of all work surfaces and all equipment used in baking/cooking before and after sessions. All staff & volunteers to wash hands using soap and hot water. Participants to be encouraged to wash hands or use hand sanitiser before handling food.

	Food ingredients are kept in lidded containers away from raw food or chemicals. Check use by dates of all ingredients before every session.
<b>Additional Controls</b> (Food contamination)	Roast chestnuts (availability depending)- once opened should be stored in own sealed box and the date of opening recorded so that it is used/disposed of within the time recommended on the packaging.  Have fridge/freezer in same building that the session takes part in.

**Food Allergies** From Register: 'Learning Risk Register'

<b>Hazard:</b>	Food Allergies			
	<b>Rating Before Control Measures:</b>		<b>Rating After Control Measures:</b>	
	<b>15</b>		<b>5</b>	
	<b>Risk Level</b>	5 = Severe - Multiple Fatalities	<b>Risk Level</b>	5 = Severe - Multiple Fatalities
	<b>Likelihood</b>	3 - Possible	<b>Likelihood</b>	1 - Very Unlikely

<b>Description</b>	Allergic reaction from food/cross contamination
<b>Who is harmed and how</b>	Staff, visitors and participants may have an allergic reaction from food.
<b>Current Controls</b> (Food Allergies)	Recipe and/or packets to be retained to show participants if required/requested. Once opened food should be kept in own clearly labelled sealed container to prevent cross contamination. Responsible adults/s asked to confirm any allergies/dietary requirements before the start of the activity. Participants should be made aware of any allergens before starting. Unaccompanied children should not take part in activity/sample food. Surfaces and equipment to be cleaned immediately before and after the session.
<b>Additional Controls</b> (Food Allergies)	When available the booking contact is contacted before the session to ensure that we are aware of any allergies or dietary requirements before the session- these are then recorded on the booking form for the deliverer. Teachers/group leaders should be aware of all allergies within their group and ensure any necessary medication is available.

**Animals** From Register: 'Learning Risk Register'

<b>Hazard:</b>	Animals			
	<b>Rating Before Control Measures:</b>		<b>Rating After Control Measures:</b>	
	<b>9</b>		<b>3</b>	
	<b>Risk Level</b>	3 = High - Permanent Disability or Major Injury	<b>Risk Level</b>	3 = High - Permanent Disability or Major Injury
	<b>Likelihood</b>	3 - Possible	<b>Likelihood</b>	1 - Very Unlikely

<b>Description</b>	Children being bitten, trampled, kicked, stood on, having allergies, illnesses
<b>Who is harmed and how</b>	Children, Beamish staff and teaching staff hurt by livestock (particularly horses)
<b>Current Controls</b> (Animals)	Group informed and anyone with allergy to livestock kept at a safe distance. Handler will manage the horse for the children. Supervising adults to keep children at a safe distance.
<b>Additional Controls</b> (Animals)	Handler manages children so they do not all crowd around. Children wash their hands after seeing the horse and before eating.

**Mismanaging children during activities** From Register: 'Learning Risk Register'

<b>Hazard:</b>	Mismanaging children during activities			
	<b>Rating Before Control Measures:</b>		<b>Rating After Control Measures:</b>	
	<b>6</b>		<b>2</b>	
	<b>Risk Level</b>	2 = Medium - Temporary Disability or Illness	<b>Risk Level</b>	2 = Medium - Temporary Disability or Illness



<b>Likelihood</b>	3 - Possible	<b>Likelihood</b>	1 - Very Unlikely
-------------------	--------------	-------------------	-------------------

<b>Description</b>	Children pushing one another after no and/or poor instructions given
<b>Who is harmed and how</b>	Children bumps and bruises
<b>Current Controls</b> (Mismanaging children during activities )	Beamish Staff manage children effectively giving clear and concise instructions at all times
<b>Additional Controls</b> (Mismanaging children during activities )	Children made to line up, take it in turns, go in lines, maintain a calm atmosphere, ensure all children can hear instructions given, ask supervising teachers to help.

**Emotional Upset** From Register: 'Learning Risk Register'



<b>Hazard:</b>	Emotional Upset			
<b>Rating Before Control Measures:</b>	4	<b>Rating After Control Measures:</b>	1	
<b>Risk Level</b>	1 = Low - Minor Injury	<b>Risk Level</b>	1 = Low - Minor Injury	
<b>Likelihood</b>	4 - Likely	<b>Likelihood</b>	1 - Very Unlikely	

<b>Description</b>	Children get emotionally affected by the experience offered.
<b>Who is harmed and how</b>	Children - emotionally affected by experience.
<b>Current Controls</b> (Emotional Upset)	Museum staff are careful to explain at the beginning of any session what will be involved and how the children might be affected. They will need to explain how they are pretending to be the characters from the past.
<b>Additional Controls</b> (Emotional Upset)	Museum staff will need to move from 3rd person delivery to 1st person delivery through the introduction and not be in 1st person delivery from the offset. accompanying staff will be encouraged to monitor their individual children as the session progresses.

**Safeguarding** From Register: 'Learning Risk Register'



<b>Hazard:</b>	Safeguarding			
<b>Rating Before Control Measures:</b>	6	<b>Rating After Control Measures:</b>	3	
<b>Risk Level</b>	3 = High - Permanent Disability or Major Injury	<b>Risk Level</b>	3 = High - Permanent Disability or Major Injury	
<b>Likelihood</b>	2 - Unlikely	<b>Likelihood</b>	1 - Very Unlikely	

<b>Description</b>	Inappropriate conduct between children and other visitors or children and staff
<b>Who is harmed and how</b>	Children being exposed to inappropriate behaviour be other visitors or staff
<b>Current Controls</b> (Safeguarding )	Students to stay in Town Area, to keep in their groups and not split up. Accompanying staff to supervise groups as closely as possible. Leading staff member to be DBS checked.
<b>Additional Controls</b> (Safeguarding )	Additional support from schools with younger children - 1 adult with each group. Children to be grouped according to the numbers of supporting adults available. Discussion with lead teacher before the groups are sent off. Training delivered to all Beamish Staff concerning safeguarding.

Infection from animals		From Register: 'Learning Risk Register'		
<b>Hazard:</b>	Infection from animals			
	<b>Rating Before Control Measures:</b>	<b>10</b>	<b>Rating After Control Measures:</b>	<b>5</b>
	<b>Risk Level</b>	5 = Severe - Multiple Fatalities	<b>Risk Level</b>	5 = Severe - Multiple Fatalities
	<b>Likelihood</b>	2 - Unlikely	<b>Likelihood</b>	1 - Very Unlikely
<b>Description</b>	Infection of toxoplasmosis from Lambs and Ewes during Lambing			
<b>Who is harmed and how</b>	Pregnant Supervisors and staff catching infection that results in loss of baby			
<b>Current Controls</b> (Infection from animals)	Paperwork advises pregnant women not to visit the farm during lambing. Warning signs to be put up around the area			
<b>Additional Controls</b> (Infection from animals)	Farm and livestock staff ensure afterbirth from lambing completely disposed of in timely and safe manner			

Using Sticks for Drill		From Register: 'Learning Risk Register'		
<b>Hazard:</b>	Using Sticks for Drill			
	<b>Rating Before Control Measures:</b>	<b>8</b>	<b>Rating After Control Measures:</b>	<b>4</b>
	<b>Risk Level</b>	4 = Very high - Fatality, multiple serious injuries	<b>Risk Level</b>	4 = Very high - Fatality, multiple serious injuries
	<b>Likelihood</b>	2 - Unlikely	<b>Likelihood</b>	1 - Very Unlikely
<b>Description</b>	Children harm each other with sticks when doing drill activity			
<b>Who is harmed and how</b>	Children get bruises or poked in the eye with sticks			
<b>Current Controls</b> (Using Sticks for Drill)	Museum staff to supervise session, ensure children are well spaced and ensure sensible behaviour with short sticks			
<b>Additional Controls</b> (Using Sticks for Drill)				



