

Risk Assessment for: "Carrot Cookies at Home Farm"



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Risk Assessment for: Carrot Cookies at Home Farm			
Start date	09/04/2024	End date	09/04/2025
Contact	Simon Woolley		
Phone	0191 370 4011		
Location	1940s War Time Farm, Home Farm		
Description	Children making Carrot Cookies at Home Farm. This will take place around the table in the Main Kitchen area in the Main House. Children will mix, kneed and shape their cookies. Put them into the oven and taste others that have been made previously. They will do this in pairs or individually with adult support.		

Building Fire From Register: 'Learning Risk Register'

Hazard:	Building Fire			
	Rating Before Control Measures:		Rating After Control Measures:	
	15		5	
	Risk Level	5 = Severe - Multiple Fatalities	Risk Level	5 = Severe - Multiple Fatalities
	Likelihood	3 - Possible	Likelihood	1 - Very Unlikely
Description	Fire in building.			
Who is harmed and how	Children, supervising staff and museum staff get burns and smoke inhalation			
Current Controls <small>(Building Fire)</small>	Fire exits kept clear a all times. In the event of fire Museum staff to evacuate building to muster area.			
Additional Controls <small>(Building Fire)</small>				

Coal fire From Register: 'Learning Risk Register'

Hazard:	Coal fire			
	Rating Before Control Measures:		Rating After Control Measures:	
	10		5	
	Risk Level	5 = Severe - Multiple Fatalities	Risk Level	5 = Severe - Multiple Fatalities
	Likelihood	2 - Unlikely	Likelihood	1 - Very Unlikely
Description	Burns from fire and equipment next to fire. Smoke inhalation. Asthma attach from inhaling smoke and dust.			
Who is harmed and how	Staff and children			
Current Controls <small>(Coal fire)</small>	Guards to be kept on fire and group will be warned not to stand too close it. Fire tools to be kept safely away from the children. Fires not lit where children will be very close to it during activity. Fire exits o be kept clear. Evacuation procedure adhered to. Candles and matches kept out of reach of children. Ventilation of room if it become smoky or go outside. Only staff do toasting. Radiators kept out of the way of the children.			
Additional Controls <small>(Coal fire)</small>				

Handling objects From Register: 'Learning Risk Register'

Hazard:	Handling objects		
	Rating Before Control Measures:		Rating After Control Measures:
	8		4



Risk Level	2 = Medium - Temporary Disability or Illness	Risk Level	2 = Medium - Temporary Disability or Illness
Likelihood	4 - Likely	Likelihood	2 - Unlikely

Description	Staff and Children handling artefacts during the activity.
Who is harmed and how	Staff and children, from splinters, dropping heavy objects, cuts, crushed fingers, bruising.
Current Controls (Handling objects)	Children to be effectively briefed and instructions given emphasising potential risks. Staff to monitor condition of artefacts and remove is hazardous. Heavy object kept on the tables and supervised by adults. Use of Mangle, carpet beater, grater especially to be supervised. Ensure children at a safe distance when using carpet beater. Only adults open and close piano lids and other lids that could suddenly drop. Only staff do toasting.
Additional Controls (Handling objects)	

Slip or Trip Hazard From Register: 'Learning Risk Register'

Hazard:	Slip or Trip Hazard			
	Rating Before Control Measures:	9	Rating After Control Measures:	6
	Risk Level	3 = High - Permanent Disability or Major Injury	Risk Level	3 = High - Permanent Disability or Major Injury
	Likelihood	3 - Possible	Likelihood	2 - Unlikely

Description	In interior buildings during activities for school groups. Children fall in dim lighting, over dark furniture, when climbing, over wobbly furniture, on stairs and over other hazards.
Who is harmed and how	Staff and children
Current Controls (Slip or Trip Hazard)	Effective briefing and instructions given, emphasising potential risks. Pre organise furniture, rugs and equipment to minimise risks. Monitor. Children are told not to climb on anything. Staff ensure furniture is secure. Monitor children when using the stairs.
Additional Controls (Slip or Trip Hazard)	

Food contamination From Register: 'Learning Risk Register'

Hazard:	Food contamination			
	Rating Before Control Measures:	12	Rating After Control Measures:	4
	Risk Level	3 = High - Permanent Disability or Major Injury	Risk Level	2 = Medium - Temporary Disability or Illness
	Likelihood	4 - Likely	Likelihood	2 - Unlikely

Description	Food which is eaten or made during the activity is contaminated with harmful bacteria due to poor hygiene and/or incorrect storage procedure.
Who is harmed and how	Staff, volunteers & participants: Causing low to high levels of food poisoning
Current Controls (Food contamination)	Activity deliverer to complete Food Safety & Hygiene Course Level 2 and adhere to all food safety procedures. Cleaning of all work surfaces and all equipment used in baking/cooking before and after sessions. All staff & volunteers to wash hands using soap and hot water. Participants to be encouraged to wash hands or use hand sanitiser before handling food. Food ingredients are kept in lidded containers away from raw food or chemicals. Check use by dates of all ingredients before every session.

Additional Controls (Food contamination)	Food once opened should be stored in own sealed box and the date of opening recorded so that it is used/disposed of within the time recommended on the packaging. Have fridge/freezer in same building that the session takes part in.
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Dropping heavy objects From Register: 'Learning Risk Register'

Hazard:	Dropping heavy objects			
	Rating Before Control Measures:		Rating After Control Measures:	
	9		6	
	Risk Level	3 = High - Permanent Disability or Major Injury	Risk Level	3 = High - Permanent Disability or Major Injury
	Likelihood	3 - Possible	Likelihood	2 - Unlikely

Description	Heavy weights or items dropped			
Who is harmed and how	Heavy weights/items falling onto fingers or toes causing bruising, broken bones or crush injury.			
Current Controls (Dropping heavy objects)	Clear instructions. Designated area where activities using weights/ heavy items are used e.g. bridge testing area. Supervise to ensure people stand back from any potential falling objects e.g weights testing the strength of bridges, large bowls when making carrot cookies			
Additional Controls (Dropping heavy objects)	Reduce height that bridges are tested.			

Food Allergies From Register: 'Learning Risk Register'

Hazard:	Food Allergies			
	Rating Before Control Measures:		Rating After Control Measures:	
	15		5	
	Risk Level	5 = Severe - Multiple Fatalities	Risk Level	5 = Severe - Multiple Fatalities
	Likelihood	3 - Possible	Likelihood	1 - Very Unlikely

Description	Allergic reaction from food/cross contamination			
Who is harmed and how	Staff, visitors and participants may have an allergic reaction from food.			
Current Controls (Food Allergies)	Recipe and/or packets to be retained to show participants if required/requested. Once opened food should be kept in own clearly labelled sealed container to prevent cross contamination. Responsible adults/s asked to confirm any allergies/dietary requirements before the start of the activity. Participants should be made aware of any allergens before starting. Unaccompanied children should not take part in activity/sample food. Surfaces and equipment to be cleaned immediately before and after the session.			
Additional Controls (Food Allergies)	When available the booking contact is contacted before the session to ensure that we are aware of any allergies or dietary requirements before the session- these are then recorded on the booking form for the deliverer. Teachers/group leaders should be aware of all allergies within their group and ensure any necessary medication is available.			

Mismanaging children during activities From Register: 'Learning Risk Register'

Hazard:	Mismanaging children during activities			
	Rating Before Control Measures:		Rating After Control Measures:	
	6		2	
	Risk Level	2 = Medium - Temporary Disability or Illness	Risk Level	2 = Medium - Temporary Disability or Illness



Likelihood 3 - Possible

Likelihood 1 - Very Unlikely

Description	Children pushing one another after no and/or poor instructions given
Who is harmed and how	Children bumps and bruises
Current Controls (Mismanaging children during activities)	Beamish Staff manage children effectively giving clear and concise instructions at all times
Additional Controls (Mismanaging children during activities)	Children made to line up, take it in turns, go in lines, maintain a calm atmosphere, ensure all children can hear instructions given, ask supervising teachers to help.

Emotional Upset From Register: 'Learning Risk Register'



Hazard:	Emotional Upset			
	Rating Before Control Measures:	4	Rating After Control Measures:	1
	Risk Level	1 = Low - Minor Injury	Risk Level	1 = Low - Minor Injury
	Likelihood	4 - Likely	Likelihood	1 - Very Unlikely

Description	Children get emotionally affected by the experience offered.
Who is harmed and how	Children - emotionally affected by experience.
Current Controls (Emotional Upset)	Museum staff are careful to explain at the beginning of any session what will be involved and how the children might be affected. They will need to explain how they are pretending to be the characters from the past.
Additional Controls (Emotional Upset)	Museum staff will need to move from 3rd person delivery to 1st person delivery through the introduction and not be in 1st person delivery from the offset. accompanying staff will be encouraged to monitor their individual children as the session progresses.

Safeguarding From Register: 'Learning Risk Register'



Hazard:	Safeguarding			
	Rating Before Control Measures:	6	Rating After Control Measures:	3
	Risk Level	3 = High - Permanent Disability or Major Injury	Risk Level	3 = High - Permanent Disability or Major Injury
	Likelihood	2 - Unlikely	Likelihood	1 - Very Unlikely

Description	Inappropriate conduct between children and other visitors or children and staff
Who is harmed and how	Children being exposed to inappropriate behaviour be other visitors or staff
Current Controls (Safeguarding)	Students to stay in Town Area, to keep in their groups and not split up. Accompanying staff to supervise groups as closely as possible. Leading staff member to be DBS checked.
Additional Controls (Safeguarding)	Additional support from schools with younger children - 1 adult with each group. Children to be grouped according to the numbers of supporting adults available. Discussion with lead teacher before the groups are sent off. Training delivered to all Beamish Staff concerning safeguarding.

Infection from animals		From Register: 'Learning Risk Register'	
	Infection from animals		
	Rating Before Control Measures:		Rating After Control Measures:
		10	5
	Risk Level	5 = Severe - Multiple Fatalities	Risk Level
Likelihood	2 - Unlikely	Likelihood	1 - Very Unlikely
Description	Infection of toxoplasmosis from Lambs and Ewes during Lambing		
Who is harmed and how	Pregnant Supervisors and staff catching infection that results in loss of baby		
Current Controls (Infection from animals)	Paperwork advises pregnant women not to visit the farm during lambing. Warning signs to be put up around the area		
Additional Controls (Infection from animals)	Farm and livestock staff ensure afterbirth from lambing completely disposed of in timely and safe manner		

