

Risk Assessment for: "Sketch Like Norman Cornish"



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Risk Assessment for: Sketch Like Norman Cornish			
Start date	16/02/2024	End date	16/02/2026
Contact	Simon Woolley		
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Location	Norman Cornish's House 1950s		
Description	Sketching and drawing activity in three parts of Norman's House, down stairs front room, upstairs sketching room, outside yard. Three activities, shading sketching and finding out about the life of Norman. Classes split into three and rotate. Lasts an hour.		

Coal fire From Register: 'Learning Risk Register'

Hazard:	Coal fire			
	Rating Before Control Measures:		Rating After Control Measures:	
	10		5	
	Risk Level	5 = Severe - Multiple Fatalities	Risk Level	5 = Severe - Multiple Fatalities
	Likelihood	2 - Unlikely	Likelihood	1 - Very Unlikely
Description	Burns from fire and equipment next to fire. Smoke inhalation. Asthma attack from inhaling smoke and dust.			
Who is harmed and how	Staff and children			
Current Controls (Coal fire)	Guards to be kept on fire and group will be warned not to stand too close to it. Fire tools to be kept safely away from the children. Fires not lit where children will be very close to it during activity. Fire exits to be kept clear. Evacuation procedure adhered to. Candles and matches kept out of reach of children. Ventilation of room if it becomes smoky or goes outside. Only staff do toasting. Radiators kept out of the way of the children.			
Additional Controls (Coal fire)				

Handling objects From Register: 'Learning Risk Register'

Hazard:	Handling objects			
	Rating Before Control Measures:		Rating After Control Measures:	
	8		4	
	Risk Level	2 = Medium - Temporary Disability or Illness	Risk Level	2 = Medium - Temporary Disability or Illness
	Likelihood	4 - Likely	Likelihood	2 - Unlikely
Description	Staff and Children handling artefacts during the activity.			
Who is harmed and how	Staff and children, from splinters, dropping heavy objects, cuts, crushed fingers, bruising.			
Current Controls (Handling objects)	Children to be effectively briefed and instructions given emphasising potential risks. Staff to monitor condition of artefacts and remove if hazardous. Heavy object kept on the tables and supervised by adults. Use of Mangle, carpet beater, grater especially to be supervised. Ensure children at a safe distance when using carpet beater. Only adults open and close piano lids and other lids that could suddenly drop. Only staff do toasting.			
Additional Controls (Handling objects)				

Sharp objects From Register: 'Learning Risk Register'

Hazard:	Sharp objects		
	Rating After Control Measures:		4



Risk Level	2 = Medium - Temporary Disability or Illness
Likelihood	2 - Unlikely

Description	Objects that may become sharp if they are broken e.g. glass beakers, pottery ware
Who is harmed and how	Staff and visitors may cut themselves on the broken remains
Current Controls (Sharp objects)	Handle objects above a table so they do not have as far to fall if dropped. Unwieldy objects like the Just One Spark glass tube should be moved straight from clamp stand to padded packaging and vice versa. Keep objects on the table and advise visitors they do not need to pick them up.
Additional Controls (Sharp objects)	Objects should be checked for any damage before being used in an activity. If damaged, it should not be used and should be disposed of. If object is dropped, examine for any damage. If object is broken, instruct visitors to step back from the scene whilst a member of staff retrieve cleaning equipment to tidy up. Alert the Learning Team so a replacement/alternative can be sourced.

Slip or Trip Hazard From Register: 'Learning Risk Register'

Hazard:	Slip or Trip Hazard			
	Rating Before Control Measures:		Rating After Control Measures:	
	9		6	
	Risk Level	3 = High - Permanent Disability or Major Injury	Risk Level	3 = High - Permanent Disability or Major Injury
	Likelihood	3 - Possible	Likelihood	2 - Unlikely

Description	In interior buildings during activities for school groups. Children fall in dim lighting, over dark furniture, when climbing, over wobbly furniture, on stairs and over other hazards.
Who is harmed and how	Staff and children
Current Controls (Slip or Trip Hazard)	Effective briefing and instructions given, emphasising potential risks. Pre organise furniture, rugs and equipment to minimise risks. Monitor. Children are told not to climb on anything. Staff ensure furniture is secure. Monitor children when using the stairs.
Additional Controls (Slip or Trip Hazard)	

Dropping heavy objects From Register: 'Learning Risk Register'

Hazard:	Dropping heavy objects			
	Rating Before Control Measures:		Rating After Control Measures:	
	9		6	
	Risk Level	3 = High - Permanent Disability or Major Injury	Risk Level	3 = High - Permanent Disability or Major Injury
	Likelihood	3 - Possible	Likelihood	2 - Unlikely

Description	Heavy weights or items dropped
Who is harmed and how	Heavy weights/items falling onto fingers or toes causing bruising, broken bones or crush injury.
Current Controls (Dropping heavy objects)	Clear instructions. Designated area where activities using weights/ heavy items are used e.g. bridge testing area. Supervise to ensure people stand back from any potential falling objects e.g weights testing the strength of bridges.
Additional	Reduce height that bridges are tested.

Controls
(Dropping heavy objects)

Mismanaging children during activities From Register: 'Learning Risk Register'

Hazard:	Mismanaging children during activities			
	Rating Before Control Measures:		Rating After Control Measures:	
	6		2	
	Risk Level	2 = Medium - Temporary Disability or Illness	Risk Level	2 = Medium - Temporary Disability or Illness
Likelihood	3 - Possible	Likelihood	1 - Very Unlikely	

Description	Children pushing one another after no and/or poor instructions given
Who is harmed and how	Children bumps and bruises
Current Controls (Mismanaging children during activities)	Beamish Staff manage children effectively giving clear and concise instructions at all times
Additional Controls (Mismanaging children during activities)	Children made to line up, take it in turns, go in lines, maintain a calm atmosphere, ensure all children can hear instructions given, ask supervising teachers to help.

Emotional Upset From Register: 'Learning Risk Register'

Hazard:	Emotional Upset			
	Rating Before Control Measures:		Rating After Control Measures:	
	4		1	
	Risk Level	1 = Low - Minor Injury	Risk Level	1 = Low - Minor Injury
Likelihood	4 - Likely	Likelihood	1 - Very Unlikely	

Description	Children get emotionally affected by the experience offered.
Who is harmed and how	Children - emotionally affected by experience.
Current Controls (Emotional Upset)	Museum staff are careful to explain at the beginning of any session what will be involved and how the children might be affected. They will need to explain how they are pretending to be the characters from the past.
Additional Controls (Emotional Upset)	Museum staff will need to move from 3rd person delivery to 1st person delivery through the introduction and not be in 1st person delivery from the offset. accompanying staff will be encouraged to monitor their individual children as the session progresses.

Safeguarding From Register: 'Learning Risk Register'

Hazard:	Safeguarding			
	Rating Before Control Measures:		Rating After Control Measures:	
	6		3	
	Risk Level	3 = High - Permanent Disability or Major Injury	Risk Level	3 = High - Permanent Disability or Major Injury
Likelihood	2 - Unlikely	Likelihood	1 - Very Unlikely	

Description	Inappropriate conduct between children and other visitors or children and staff
Who is harmed	Children being exposed to inappropriate behaviour be other visitors or staff

and how	
Current Controls (Safeguarding)	Students to stay in Town Area, to keep in their groups and not split up. Accompanying staff to supervise groups as closely as possible. Leading staff member to be DBS checked.
Additional Controls (Safeguarding)	Additional support from schools with younger children - 1 adult with each group. Children to be grouped according to the numbers of supporting adults available. Discussion with lead teacher before the groups are sent off. Training delivered to all Beamish Staff concerning safeguarding.

Pencils and clipboards - survey equipment From Register: 'Learning Risk Register'

Hazard:	Pencils and clipboards - survey equipment			
	Rating Before Control Measures:		Rating After Control Measures:	
	2		1	
	Risk Level	1 = Low - Minor Injury	Risk Level	1 = Low - Minor Injury
	Likelihood	2 - Unlikely	Likelihood	1 - Very Unlikely

Description	Use of pencils and clipboards by children when doing survey
Who is harmed and how	Children - scratches, bruises, fingers trapped in clip
Current Controls (Pencils and clipboards - survey equipment)	
Additional Controls (Pencils and clipboards - survey equipment)	Equipment to all be age appropriate. Adult supervision of children to ensure sensible behaviour.

