



## Tuition Fees Policy 2026 – 2027

**Equality Impact Assessment:** Askham Bryan College recognises the importance of the Equality Act 2010 and its duties under the Act. This document has been assessed to ensure that it does not adversely affect staff, students or stakeholders on the grounds of any protected characteristics.

### 1. POLICY STATEMENT

- 1.1 Askham Bryan College is committed to a framework for setting tuition fees which is fair, equitable and clear.

**Please note: fees information is correct as at the time of issue of this policy; but can be subject to change following changes to national guidance.**

### 2. PURPOSE

- 2.1 The purpose of this policy is to provide a framework within which the College's fee setting processes are devised and operated.
- 2.2 This policy outlines the factors that influence the level of fees and charges made by the College for its education and training services and seeks to ensure that:
- the College's approach to tuition and additional fees is fair, equitable and clear;
  - any barriers to participation presented by tuition fees and associated charges are mitigated by providing flexible payment options and/or by assisting students to access appropriate financial support; and
  - all obligations in respect of payment of fees are clearly shown.
- 2.3 The policy also sets a framework for ensuring that comprehensive information and guidance regarding fees is available and accessible to prospective students, staff and Governors. The College's Tuition Fees Policy and any subsequent amendments to this policy will require approval of the Governing Body.

### 3. PRINCIPLES

- 3.1 The College's approach to setting tuition fees and associated charges is reviewed on an annual basis. Such review will take account of any changes to the government funding policies, changes in the College's costs in providing programmes and market

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conditions, as appropriate. Any changes recommended will be referred for approval to the Governing Body.

- 3.2 In setting fees for courses, the College considers a broad range of factors, body registration and examination fees. Commercial fees will be based on market prices, financial viability and demand.
- 3.3 The College reserves the right, once fees are agreed, to be flexible in discounting in order to be able to tactically respond to demand and changes in market opportunities. The College will not make in year changes to increase course fees once a student enrolls for that year's course.
- 3.4 The College reserves the right to cancel any course or change the fee rate where the costs of delivery may result in financial loss and, or, cancel any course that is not financially viable due to lack of students enrolling.
- 3.5 The College will apply the latest DfE and OfS funding guidelines. Where links in the policy refer to the latest regulations which are subsequently superseded, then the updated regulations will take effect including, but not limited to, published guidance from funding and relevant regularity bodies, the cost of awarding body registration and examination fees. Commercial fees will be based on market prices, financial viability and demand.

## 4. RESIDENCY AND ELIGIBILITY RULES

- 4.1 Each funding body sets their own residency and eligibility rules and it is the College's responsibility to assess a student's status in accordance with the appropriate rules and record the outcome of the assessment.
- 4.2 Individuals will only be eligible for funding if they meet the criteria set out by the funding body.
- 4.3 Where a student does not meet the residency or eligibility criteria for funding eligibility, they usually will be required to pay the full unfunded fee for their course.

## 5. FURTHER EDUCATION COURSES

- 5.1 The College will follow the DfE (Department of Education) funding guidelines available on the Gov.uk website. DfE funding agreements for young people aged 16 to 19 rules and those aged 19 to 24 with an Education Health and Care Plan (EHCP)

<https://www.gov.uk/government/publications/advice-funding-regulations-for-post-16-provision>

Adult Skills Fund rates:

<https://www.gov.uk/government/publications/adult-skills-fund-funding-rates-and-formula>

### 5.2 Fee Remission

The College will apply for fee remission as outlined in the latest version of the DfE funding rules. Students should contact the College prior to enrolment to ensure there has been no change to the fee remission categories listed below.

#### **Students aged 16-18 (as at 31 August)**

Students aged 16-18 (excluding apprentices) who meet the following criteria will not be charged a tuition fee:

All full-time further education course tuition fees are free for UK residents who are between 16 and 18.

Continuing students who are over 18 and began a Further Education (FE) course before the age of 19 will normally have their fees waived. However, any start of a new learning aim is subject to fees. Students enrolling onto a second year of their course may be charged for the tuition fees, any queries should be directed to the Student Records Office.

#### **Students aged 19+ (as at 31 August)**

Students aged 19+ (excluding apprentices) who meet the following criteria will not be charged a tuition fee:

Students aged 19-23 with an Education, Health and Care plan eligible for DfE funding and not studying at any other institution or undertaking an apprenticeship at any other institution.

Students aged 19+ studying Basic English and Maths qualifications which are classified as legal entitlements by the DfE (i.e. Functional Skills). This is on condition that the qualification being studied is at a level higher than previously obtained with either the College or any other institution, regardless of awarding organisation.

Students aged 19+ who do not hold a GCSE at Grade C/Grade 4 or above in Maths and English Language and are studying GCSE English and Maths. This is on the understanding that the student is enrolling to undertake and participate in a full course of learning and not just re-taking the examination. If a GCSE Grade C (4) in English or Maths has previously been achieved and then there is no funding available, regardless of employment status.

Students aged 19 or over, who meet the definition of unemployed, or employed and earn a low income as defined by the DfE (Below £25,750 Gross Salary per annum.

Students aged 19-23 undertaking their first level 2 qualification. The qualification must be classified as a legal entitlement in order to qualify for funding and fee remission.

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Students aged 19 or over, eligible learners enrolled on courses funded under the Free Courses for Jobs (FCFJ) will be applied in line with current government guidance, with full fee waiver granted to those who meet the residency, age, prior attainment, and postcode eligibility criteria, noting that entitlement may vary depending on devolved authority funding rules and local area eligibility.

Students aged 19-24 with a learning difficulty or disability whose place in college has been commissioned as a 'High Needs' placement by the Local Authority.

### Unemployed

For further information, please refer to the detailed DfE guidance:  
[Adult skills fund: funding rules - GOV.UK](#)

Fee remission is not available to learners whose home address post code (not term-time address) is in one of the new Mayoral Combined Authority areas where the College does not have agreed allocation. The College currently has an allocation with the West Yorkshire Combined Authority and York and North Yorkshire Combined Authority (YNYCA).

### Tailored Learning Provision

The College engages in Tailored learning provision on behalf of the DfE and West Yorkshire Combined Authority (WYCA) and York and North Yorkshire Combined Authority (YNYCA).

- 5.3 The DfE provides varying levels of funding for non-Apprentice students aged 19 and over through the Adult Skills Fund (ASF) outside of devolved authority areas:
- for some students the cost of their learning will be fully funded by the DfE;
  - for some students the cost of their learning will be co-funded (i.e. partially funded), with the student or their employer / sponsor expected to contribute the balance of the fee;
  - some students will not be eligible for any Government funding for their learning and either the student or their employer / sponsor will be expected to pay the full fee;
  - depending upon the course and eligibility, some students who are required to pay the full fee for their learning, may have the option of applying for an Advanced Learner Loan from Student Finance England administered by the Student Loans Company to pay for their course.
- 5.4 The conditions for eligibility for full or co-funding of FE tuition fees are set out in the relevant Adult Skills Funding Rules based on Postcode at Enrolment: see links below

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### West Yorkshire

[West Yorkshire Combined Authority](#)

[YNYCA ASF Funding and Performance Management Rules 2526 Dec2025.pdf](#)

5.5 The list of qualifications that are eligible for funding can be found in the link below:

[Qualification Downloads - List of Qualifications approved for funding](#)

5.6 The tuition fee for courses eligible for co-funding are normally charged at 50% of the Find A Learning Aim Reference Service (FALA) [Find a learning aim](#) unweighted rate, as per clause 6.6 above:

### Find a learning aim

5.7 Adult students aged 19 and above who are resident in one of the new Mayoral Combined Authority areas where the College does not have agreed allocation, will not be able to enroll on funded courses at the College unless they pay the Full Cost fee. The College currently has an allocation with the West Yorkshire Combined Authority and York and North Yorkshire Combined Authority.

5.8 Where the DfE fully fund courses, the College will not charge FE students for registration or examination fees. This only applies if a qualification is fully funded.

5.9 The College has an Advanced Learner Loans allocation and is therefore able to offer the option to eligible students of applying for an Advanced Learner Loan to pay for their tuition fees.

5.10 All students who wish to apply for an Advanced Learner Loan will need to apply for the full value of the loan they require for the duration of their course.

5.11 Students electing to pay for their studies via an Advanced Learner Loan must apply to Student Finance England for their loan. [Student Loans Company - GOV.UK](#)

Students that are eligible for a student loan, but decide not apply for a loan, will then become individually liable to pay any fees due to the College. While the College may assist in how to apply for a loan, It is the individuals responsibility to secure any loan for their fees and to fully understand the terms of their loan agreement and their obligations to it.

### Liability for fees if you withdraw from your course

5.12 Where a student withdraws from the course with exception for Access to HE students the student's fee liability will mirror Student Finance England's methodology (except where an employer/sponsor pays the fees), whereby the total fee liability is determined by confirmation of attendance at three points during the academic year:

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Date of Liability	Fee Liability
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After the start of term 1	25%
The start date of term 2	50%
The start of term 3	100%

- 5.13 Where a student withdraws from the course and a tuition fee loan is in place, there will be no further liability on the student for the element of the tuition fee not covered by the loan which has been received by the College as at the date of withdrawal. No refund will be given in this situation.
- 5.14 Where a student withdraws from the course and a tuition fee loan is not in place, the student will be liable for the portion of the tuition fee as per clause 6.13 above.
- 5.14 Students, unless they qualify for exemptions or waivers may also be charged the cost of any equipment necessary to undertake their programme of study (if this equipment will remain the property of the student once the course has been completed) and the cost of any trips or visits associated with the programme of study.
- 5.15 Access to HE Students who withdraw will be subject to a min fee of £675 (£500 licence with Pearl; but £175 re SEG) to cover the initial fees incurred by the college plus a percentage of the course fees depending on the number of units that have been completed,
- 5.16 Access to Higher Education courses are normally funded through an Advanced Learner Loan, administered by Student Finance England. Some students may be eligible for adult education funding streams subject to meeting the relevant criteria (this would be discussed as part of enrolment processes). Where students are not eligible for an Advanced Learner Loan they would be required to self-fund their studies.
- 5.17 See the Academic Refunds Policy for further details.

## 6. HIGHER EDUCATION COURSES

- 6.1 The College will recover the cost of teaching through setting an appropriate tuition fee, in accordance with the permitted maximum fee limits as set by DfE and OFS which will be charged to the student. For Higher Education courses the fee status of each applicant will be assessed prior to any offer being made. Fee status will then be confirmed within the offer letter. Where required, further information may be requested from an applicant to ensure the correct fee status is allocated. If an applicant believes that the fee status they have been assigned does not fit their circumstances, then they can request a review of this decision. Applicants can obtain further guidance from UKCISA on studying in the UK, please visit UKCISA (<https://www.ukcisa.org.uk/Information--Advice/Fees-and-Money/England-HE-fee-status#layer-6085> ).
- 6.2 Tuition fees are reviewed on an annual basis in line with Office for Students guidelines, the Access and Participation Plan, the Teaching Excellence Framework and with due regard for financial viability.

To ensure financial viability, tuition fees may also be subject to an inflationary increase

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which will also be reviewed annually and is in line with UK Government and Office for Students guidelines.

- 6.3 For Citizens of the EU, Iceland, Liechtenstein, Norway and Switzerland studying, or planning to study in the UK, please visit the government website for up to date information:

<https://www.gov.uk/guidance/studying-in-the-uk-guidance-for-eu-students>

- 6.4 The 2026/27 fees are set as follows.

Full time Tuition Fees for **new** entrants:

Tuition Fee Status	Type of Course	New Entrants 2026/27
UK, Isle of Man and Channel Isles Students	BSc Honours Degree/ BSc Ordinary Degree/ BSc Top up/ Foundation Degree/ Extended Foundation Degree/ Higher National Diploma	£9,525
UK/EU, Isle of Man and Channel Isles Students	FdSc Veterinary Nursing Year 2 (from 26-27onwards)	£1,905
Overseas Students	Honours Degree/ Ordinary Degree/ Foundation Degree/ Extended Foundation Degree/ Higher National Diploma	£14,500

Full time Tuition Fees for **continuing** students:

Tuition Fee Status	Type of Course	Entrants 2024/25	Entrants 2025/26	Entrants 2026/27
UK/EU, Isle of Man and Channel Isles Students	BSc Honours Degree/ BSc Ordinary Degree/ BSc Top up/ Foundation Degree/ Extended Foundation Degree/ Higher National Diploma	£9,000	£9,000	£9,000
UK/EU, Isle of Man and Channel Isles Students	FdSc Veterinary Nursing Year 2 (from 26-27onwards)	-	-	£1,850
Non-EU Overseas Students	Honours Degree/ Ordinary Degree/ Foundation Degree/ Extended Foundation Degree/ Higher National Diploma	£14,000	£14,000	£14,000

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Part time Tuition Fees for **new** entrants:

Tuition Fee Status	Type of Course	New Entrants 2026/27
UK, Isle of Man and Channel Isles Students	BSc Honours Degree/ BSc Ordinary Degree/ BSc Top up/ Foundation Degree/ Extended Foundation Degree/ Higher National Diploma	£4,763
Overseas Students	Honours Degree/ Ordinary Degree/ Foundation Degree/ Extended Foundation Degree/ Higher National Diploma	£7,250

Part time Tuition Fees for **continuing** students:

Tuition Fee Status	Type of Course	Entrants 2024/25	Entrants 2025/26	Entrants 2026/27
UK/EU, Isle of Man and Channel Isles Students	Foundation Degree (4 year)/BSc (Hons) Top Up (2 Year)	£4,500	£4,500	£4,500
Non-EU Overseas Students	Honours Degree/ Ordinary Degree/ Foundation Degree/ Extended Foundation Degree	£7,000	£7,000	£7,500

### Other Fees:

#### Individual Module Fees

Continuing students studying by individual modules will be charged £1,500 per 20 credit module and £3,000 per 40 credit module. These fees are subject to inflationary increases for 2027/28 fees.

The College will provide guidance to restudy students eligible for Student Finance England loans, to ensure they are not financially disadvantaged.

#### Restudy (Module or Full Programme)

The cost of re-studying modules (with requirement to attend classes), as part of a 'restudy' year, is based on the credit value of the modules, on a pro-rata basis, in relation to the full-time course fees and is dependent on the student's year of entry and home fee status. If a student is required to restudy all modules within a restudy year, then full-time course fees will be applicable.

#### Reassessment

There is no cost of re-sitting the assessment of a module, having failed it at first attempt, and without restudying the module as a whole i.e. with no requirement to attend classes.

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- 6.5 The College offers Higher Education (HE) students the facility to pay by instalments, although most UK students will be eligible for a loan from Student Finance England administered by the Student Loans Company to pay for their course. Guidance on who can access these loans can be found at Student Finance England government website <https://www.gov.uk/student-finance>
- 6.6 If a student is unsuccessful in securing a tuition fee loan or decides not to access one then they will be required to pay the tuition fee themselves.

For up to date information about Askham Bryans UCAB Student Finance and Financial assistance please see the Student Finance page on the Askham Bryan Website, linked below.

[Student Finance | Askham Bryan College](#)

### Liability for fees if you withdraw from your course (Higher Education courses)

- 6.7 Where a student withdraws from the course, the student's fee liability will mirror the Student Finance England's methodology (except where an employer/sponsor pays the fees), whereby a student's total fee liability is determined by confirmation of attendance at three liability points during the academic year:

Date of Liability	Fee Liability
After the start of term 1	25%
The start date of term 2	50%
The start of term 3	100%

- 6.8 Where a student withdraws from the course and a tuition fee loan is in place, there will be no further liability on the student for the element of the tuition fee not covered by the loan which has been received by the College as at the date of withdrawal. No refund will be given in this situation.
- 6.9 Where a student withdraws from the course and a tuition fee loan is not in place, the student will be liable for the portion of the tuition fee per clause 7.7 above.
- 6.10 Students, unless they qualify for exemptions or waivers may also be charged the cost of any equipment necessary to undertake their programme of study if this equipment will remain the property of the student once the course has been completed and the cost of any trips or visits associated with the programme of study.
- 6.11 For students that are in receipt of an approved accreditation and recognition of prior learning for any volume of course credits will be charged the full cost of relevant tuition fees for that academic year.

## 7. APPRENTICESHIPS

- 7.1 The College will negotiate the fee to be charged for any apprenticeship it provides with the relevant employer. The fee will be informed by current Government funding guidance and the results of a Skills Scan for the proposed apprentice and any other factors deemed relevant by either party.

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- 7.2 A contract between the College and the Employer will be signed at the point of enrolment. The contract will set out the agreed price for the course.
- 7.3 From 1<sup>st</sup> April 2021, all employers are required to reserve funding for apprenticeship training via an Apprenticeship Service (digital) Account, against the proposed apprenticeship standard and for the required number of apprentices they wish to enroll.
- 7.4 The agreed price shall include all training costs, however, where additional training or skills development is provided for an employer which is over and above that required for the relevant apprenticeship this may be charged for. For Apprenticeship Standards the price shall also include the cost of the end-point assessment and for Apprenticeship Frameworks shall include the price of on-programme assessment.
- 7.5 Where agreed in the contract, the employer will also be charged for accommodation and/or travel for their apprentice. This will not be eligible for government funding and will be borne directly by the employer.
- 7.6 Should an apprenticeship be terminated prior to completion of the Apprenticeship programme for any reason, the College will comply with ESFA funding regulations in operation at that time.
- 7.7 Employer/sponsors of Apprentices will be invoiced for the charges payable at the start of each year of the Apprenticeship programme.
- 7.8 Where the employer/sponsor of an apprentice is an Apprenticeship Levy payer, the employer may use their Levy funds to pay the fees to the College via the Digital Apprenticeship Service. If the Levy is insufficient to pay the full fees to the College via the Digital Apprenticeship Service, the college will invoice the employer for co-funding at 25%.
- 7.9 Employers that do not pay the Apprenticeship Levy are required to make a co-investment payment towards the cost of any apprenticeships they purchase. The current 5% co-investment rate applies.
- 7.10 Should an employer not make the minimum co-investment stipulated by government, the College will not be able to draw down the associated apprenticeship funding. Where this is the case, the College reserves the right to pursue the employer for the full cost of any Apprenticeship delivery that has been undertaken

## 8. COMMERCIAL AND ADULT COURSES

- 8.1 All fees for unfunded commercial programmes will be priced at a level to reflect the full cost to the College set using systems approved by the College Senior Leadership Team.
- 8.2 Full cost fees should be set on achieving a minimum contribution rate of 50%.
- 8.3 It is at the commercial department's discretion to offer discounted costs if an individual/employer is purchasing 2 or more courses at one time from the department.

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- 8.4 Where unfunded and commercial provision is marketed through the Online Store, fees should be paid in advance in full via the online store. In the unlikely event a course needs to be cancelled, the department will endeavor to amend your booking to the next available date for that course or issue a full refund if this is not possible.
- 8.5 Staff employed by the College and existing students attending Further Education, Higher Education or Apprenticeship courses with the College will be eligible for a 10% discount on course fees for Commercial and Full Cost courses.

### **9. STUDENT DEBT**

- 9.1 Please see section 22 of the Student Payment and Collections Policy for the College's policy on student debt.

### **10. STUDENT FINANCIAL SUPPORT**

- 10.1 The College has a limited, means tested student support fund which can help some students with tuition fee costs in some circumstances.
- 10.2 For students on low income undertaking government funded courses, the College may be able to offer financial support for payment towards costs associated with courses such as materials, equipment trips etc.
- 10.3 For students studying FE courses please see the College policy for the Allocation of Student Financial Support (Further Education).

### **11. PAYMENT OF FEES**

- 11.1 Payment of all tuition fees should be made in accordance with the College Student Payment and Collection Policy.

### **12. REFUND POLICY**

- 12.1 Please refer to the College's Academic Fees Refunds Policy which applies to all students irrespective of the method by which the student is paying for their fees

### **13. SCOPE AND LIMITATIONS**

- 13.1 Unless otherwise stated, this Policy applies across all sites, to all courses and programmes offered by the College.

### **14. RESPONSIBILITIES**

- 14.1 The Chief Finance Officer will have overall responsibility for ensuring compliance with this Policy. The Chief Finance Officer will be assisted by the Head of Finance to ensure compliance with this Policy.

## 15. MONITORING AND REVIEW

- 15.1 The Chief Financial Officer will maintain oversight of the effectiveness of these arrangements. This Policy and the implementation arrangements which underpin it will be reviewed annually by the Head of Finance.

## 16. SUPPORTING/RELATED DOCUMENTS

- Allocation of Student Financial Support (Further Education) Policy
- Student Payment and Collection Policy
- Academic Fees Refunds Policy
- FE Admissions Policy and Procedure
- HE Admissions Policy and Procedure
- HE Accreditation and Registration of Prior Learning Policy and procedure
- HE Student Postponement and Withdrawal Policy
- Student terms and conditions
- HE Student Hardship Fund Procedure

## 17. DOCUMENT HISTORY

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SLT Owner: Chief Finance Officer

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