Askham Bryan College
Higher Education Academic Regulations

Section 4. Governance and Management 2025-28

(for Askham Bryan College validated programmes)

Version: June 2025

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1. Governance and Management

1.1. Structure of Higher Education at Askham Bryan College

I. Higher Education at the College comes under the management remit of University Centre Askham Bryan. This covers all higher education courses that are validated by Askham Bryan College, other awarding bodies and higher or degree level apprenticeships where relevant.

II. For the purpose streamlined governance and management, all higher education courses at the college are governed via HE Academic Board and its sub-committees (**Fig. 1**). However, where programmes are validated by other awarding bodies then relevant policies, processes and academic regulations for those institutions will apply.

III. Validation Panels, Assessment and Awards Boards only apply to Askham Bryan College validated programmes. All other panels will include programmes validated by other awarding bodies.

1.2. Higher Education Meeting Structure

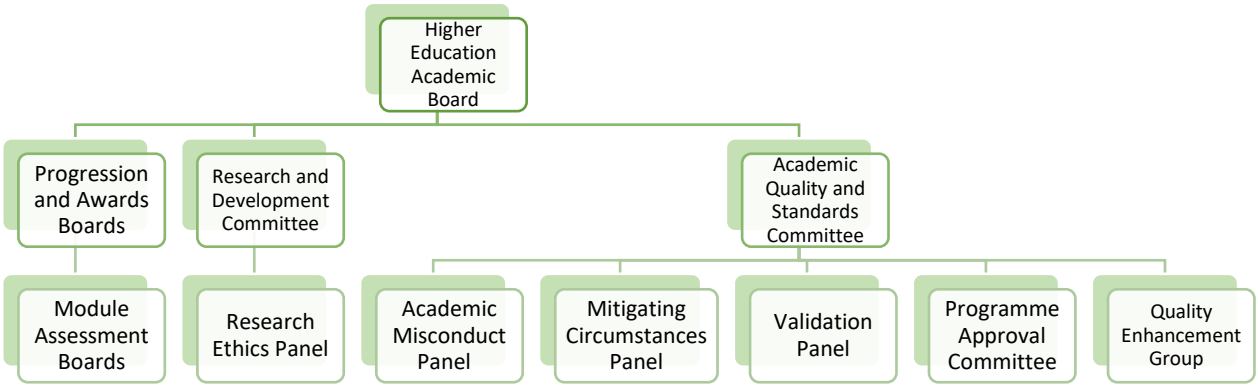


Figure 1. University Centre Askham Bryan Meeting Structure

1.3. Higher Education Academic Board (HEAB)

I. The Higher Education Academic Board (HEAB) will manage the strategic development of higher education at the College. The board has two sub committees; Academic Quality and Standards Committee (AQSC), and the Research and Development Committee (RDC), these committees will have sub-groups or panels reporting directly to them (Figure 1).

II. HEAB maintains oversight for the operation of higher education courses validated by the College's own Foundation Degree Awarding Powers, as well as those awarded by any validating partnerships (as per relevant partnership agreements).

III. HEAB will receive regular updates on the quality of higher and degree apprenticeships.
IV. HEAB will be chaired by the College Principal and CEO (or nominee) and will meet at least three times per academic year to govern and co-ordinate all academic activity associated with higher education at the College.
V. HEAB will report into various meetings as part of wider college governance and to provide assurance to College Corporation.
VI. HEAB will have the ability to both approve and endorse approaches to the management of higher education.
VII. All policies and procedures will be approved by HEAB prior to final ratification at the College Policies and Procedures Group.
VIII. Amendments to UCAB Academic Regulations will be approved by HEAB.
IX. HEAB will maintain oversight of the Progression and Awards Boards and Module Assessment Boards.
X. Terms of reference for HEAB is detailed within **Annex 4.01.**

1.4. Academic Quality and Standards Committee (AQSC)

I. AQSC will be chaired by the HE Academic Registrar (or Nominee) and will meet at least three times per year prior to HEAB.
II. AQSC will maintain oversight for all curriculum quality matters, including new course proposals, validations and modification approvals and the access and participation plan. The review of quality associated with assessment boards will also sit with AQSC.
III. A range of working groups, steering groups and panels will report into AQSC (**Fig. 1**).
IV. The terms of reference AQSC is detailed within **Annex 4.02**.

1.5. Research and Development Committee (RDC)

I. RDC will be chaired by the HE Academic Registrar and will meet at least three times per a year prior to HEAB.
II. This committee will consider research and scholarly activity in higher education and developmental needs to support this activity.
III. A range of working groups, steering groups and panels will report into RDC (**Fig. 1**).
IV. The remit of RDC is detailed within **Annex 4.03**.

1.6. Higher Education Management Group (HEMG)

I. HEMG is a non-reporting group, which usually meets on regularly basis to ensure effective operational management of UCAB.
II. Items raised at this meeting may be formalised for review or approval at RDC, AQSC and/or HEAB where required.

III. This group is led by the Assistant Principal for HE and is attended by Heads of Department (Curriculum and Academic Services), HE Curriculum Team Leaders and the HE Teaching, Learning and Scholarship Lead.

1.7. Supporting Documentation

- Annex 4.01 Terms of Reference - HEAB
- Annex 4.02 Terms of Reference - AQSC
- Annex 4.03 Terms of Reference – RDC
- Annex 4.04 Terms of Reference – QEG
- Annex 4.05 Terms of Reference – PAC
- Annex 4.06 Terms of Reference - Assessment and Awards Boards
- Annex 4.07 Terms of Reference - Validation Panels (including Re-validation and Site Approval)
- Terms of Reference for the Mitigating Circumstances Panel, Ethics Panel and Academic Misconduct Panel can be found within the relevant published policy and procedures - Higher Education - Policies and Guidance