

Further Education / Apprenticeship Application Form 2024 / 2025



Please complete all sections of this application form for all courses at all campuses.

Should you need help completing this form please contact us on 01904 772211 or applications@askham-bryan.ac.uk.

1 Personal details

Title: Mr ☐ Ms ☐ Other ☐ Please specify: _____

Surname: _____ Forename(s): _____

Date of birth: _____ Mobile: _____ E-mail: _____

Telephone (home): _____ National Insurance Number: _____

Address: _____

Postcode: _____

Are you in or have you recently left Local Authority Care: Yes ☐ No ☐

Will you be over 19 on 01/09/24? Yes ☐ No ☐

Applicants over 19 will be liable for course fees - these will be higher if you live in a devolved authority area.

If you are aged between 16-18 or have an EHCP you MUST provide parent/guardian details, other applicants next of kin details. By providing these details, you also consent to your parent/guardian/next of kin being contacted about your application and any interviews at the College in the event that we are unable to contact you directly.

Parent/Guardian Name: _____ Parent/Guardian Mobile: _____

Parent/Guardian E-mail: _____ Relationship to student: _____

Address: if different from above _____ Postcode: _____

2 Course applying for

Full Time ☐ Part Time ☐ Apprenticeship ☐ National Insurance No (If known): _____

Please include the **level** and **course title** of the course and **pathway** (if appropriate)

Course choice _____

Please check the course you have chosen is available at the campus you have selected. A separate application form is required for a second option.

Please select which campus you wish to study at (for all apprenticeships, please select York):

York ☐ Middlesbrough ☐ Saltire ☐ Wakefield ☐ Newcastle ☐

Please note, applications for all campuses are processed at our York site, address on the back page of this form.

3 More about you

Are you applying as an international student? Yes ☐ No ☐ I confirm I hold United Kingdom Citizenship Yes ☐ No ☐

Student support: we want to make sure that you succeed right from the start.

Please let us know if you consider yourself to have a disability, learning difficulty or any special educational needs.

I have a learning difficulty and/or disability Yes ☐ No ☐ I have an Educational Health & Care Plan (EHCP) Yes ☐ No ☐

I have specific educational needs Yes ☐ No ☐ I have a school 'My Plan' Yes ☐ No ☐

Askham Bryan College welcomes applicants from ex-offenders and considers them on their merits.

Do you have any unspent conditional cautions or convictions? and/or Do you have any spent cautions or convictions, which are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exemptions Order) 1975 (as amended in 2020) (sex crimes, crimes of violence)?

Yes ☐ No ☐

4 School/Employment details

Name of current school/college/employer: _____

Please make sure that you have double checked that you meet the minimum entry criteria for the course(s) you are applying for. All applications are shortlisted based on the information you provide in this section. We need to know your highest level of Maths and English. If you are currently awaiting the results of a qualification please provide the predicted grade. If you have already achieved a result then please provide the grade and year achieved (use an additional sheet if necessary).

Level/Award	Subject	Predicted grade	Achieved grade	Year achieved
GCSE/Functional Skills/GCE/CSE/Other	Maths			
GCSE/Functional Skills/GCE/CSE/Other	English			

6 References

Applicants may be asked to provide referees, please have their names and email address available if you are invited to an interview.

Please note, references are not accepted from close relatives.

By providing these details, you are giving your consent for them to be contacted following your interview with the College.

Please let us know your ethnic origin, this is optional to help with College statistics, tick as appropriate

- | | | | |
|--|-----------------------|--|-----------------------|
| 31 White British | <input type="radio"/> | 44 Black or Black British– African | <input type="radio"/> |
| 32 White Irish | <input type="radio"/> | 45 Black or Black British – Caribbean | <input type="radio"/> |
| 33 White Gypsy or Irish Traveller | <input type="radio"/> | 46 Black or Black British - any other Black background | <input type="radio"/> |
| 34 White any other White background | <input type="radio"/> | 47 Arab | <input type="radio"/> |
| 39 Asian or Asian British Indian | <input type="radio"/> | 35 Mixed - White and Black Caribbean | <input type="radio"/> |
| 40 Asian or Asian British Pakistani | <input type="radio"/> | 36 Mixed - White and Black African | <input type="radio"/> |
| 41 Asian or Asian British Bangladeshi | <input type="radio"/> | 37 Mixed – White and Asian | <input type="radio"/> |
| 42 Asian or Asian British Chinese | <input type="radio"/> | 38 Mixed - any other mixed background | <input type="radio"/> |
| 43 Asian or Asian British - any other Asian background | <input type="radio"/> | 98 Any other ethnic origin | <input type="radio"/> |

We would like to keep in touch with you regarding College information and other College events

Please use my contact details to keep me informed about College information and events ☐

I do not wish to be contacted about College information and events ☐

Data Protection Statement

I agree to the College processing my personal and sensitive data to assess my application and shortlist interviewees. I also agree to the College sharing my details with relevant organisations to support my application. The College retains Personal Data for successful applicants for 10 years + 1 year and 2 months + 1 year for unsuccessful applicants. The College holds Personal Data in accordance with the College data retention policy which is available at <https://www.askham-bryan.ac.uk/the-college/college-policies>. All data will remain at all times within the UK and European Economic Area ("EEA"). You can withdraw your consent for this processing at any time (though this may have consequences for your application). If you have any concerns about the way Askham Bryan College is using your Personal Data, you can contact the College's Data Protection Officer, judith.clapham@askham-bryan.ac.uk. If you are still not satisfied with the response, you may then wish to contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>.

7 Signature (all applicants to complete)

I agree that the information provided on this form is accurate and true. I have read and agree with the statements above.

Signature of applicant: _____ Date: _____

Please return this form to:

The Applications Team, Askham Bryan College, Askham Bryan, York YO23 3FR or scan by email to:

applications@askham-bryan.ac.uk